

# WorkflowFence

Practical automation for service businesses

## Follow-up Scripts (Email + SMS)

Use case: new lead, quote sent, no reply. Keep it short and helpful.

### SMS #1 (new lead - instant)

Hey {firstName}, it's {yourName} from {business}. Got your message about {jobType}.

Want a quick estimate range, or book a time to quote properly?

### Email #1 (quote sent - same day)

Subject: Quick question about your {jobType}

Hi {firstName},

I sent through the quote for {jobType}. Do you want to go ahead, or should we tweak anything?

Reply with 1/2/3:

- 1) Yes – book it
- 2) Not yet – ask me a question
- 3) No – not the right fit

Cheers,  
{yourName}

### SMS #2 (48h later)

Hey {firstName} – checking in. Want me to lock in a time for {jobType}, or should I close this out?

### Review ask (post-job)

Hey {firstName} – thanks again. If you're happy with the job, would you mind leaving a quick review?  
{reviewLink}

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